

*Publication date:*  
23 February 2024

*Closing date:*  
20 March 2024

*Scope of work:*  
16 hours per week

*Compensation:*  
(Single or shared) Room rent waiver



## Call for new **AUC Resident Assistants**

*starting in August 2024*

### **For the academic year 2024-2025**

We are looking for AUC students graduating in 2024 who are interested in joining the Resident Assistants team for the academic year 2024-2025. The starting date for this position is 1 August 2024 and the position is for a minimum of one year.

RAs have an important role in welfare, safety, and discipline in the residences. You will receive training in your tasks as an RA, including general peer-support training in listening, questioning and responding skills, as well as basic First Aid and what to do in an emergency. In exchange for undertaking the RA tasks, the basic rent of a room in the AUC student residences is covered for you, and you sign an agreement with AUC to this effect.

*Please note: this is not an employment contract!*

While you are an RA you will live in the AUC residences. It is anticipated that you will spend on average 16 hours a week on your RA tasks. You preferably combine your RA position with being a fully enrolled student, doing an internship or taking a gap year. As soon as you complete your term as an RA, you must move out of the AUC residences when your contract ends.

### **Responsibilities**

- You maintain contact with AUC students in the AUC residences, ensure you are visible and available to them, and offer a listening ear and support, striving towards improving the welfare and wellbeing of students and the campus community in general, as well as paying attention to the welfare of individual students. You have an important signaling role. If you recognise an emerging social problem or worrying issue, you discuss this in the Well-

Being Team with your fellow RAs and the Peer Supporters and ensure it is reported to the appropriate contact person;

- You have a role in maintaining a safe, secure, pleasant and positive environment for all residents. This includes, for example, taking responsibility for addressing and reducing disturbance through noise, especially in the evenings and at night, and helping to ensure that emergency escape routes are not blocked, fire doors are closed etc. Again, you also have an important signaling role. You will be expected to recognize technical problems or other hazards and report these to the appropriate contact person;
- You have a role in educating the AUC student community about welfare, safety, discipline, and harmonious living in the student residences;
- You have a role in contributing to greater social cohesion in the campus community;
- Each RA will lead a project or informational campaign of their choosing related to residential living, student safety or well-being;
- Other projects and tasks as assigned.

### **Structure**

- You report to both AUC and DUWO;
- On average it is anticipated that you will spend 16 hours a week in total on RA tasks;
- You have regular shifts in the evenings each week, when you will walk around the residences and be available for students to come to you with their questions, or to alert you to a situation that needs your attention. These shifts are not only on weekdays but also in the weekend and throughout the holidays, as there must always be at least one RA on duty every evening;
- You help maintain a 24-hour "on call" access phone number for possible emergencies and respond to emergencies while on call. RAs may occasionally be asked to respond to noise complaints while "on call" and are expected to do so within reason;
- Outside of your shifts, you participate in the weekly meetings with the other RAs and Student Life Officer; you also meet regularly with the Well-Being Team, with DUWO and AUC;
- You lead and/or participate in various sessions and events related to welfare, safety, discipline, and life in the student residences, including but not limited to sessions during the AUC Introduction Weeks and extended orientations, RA Information Sessions, student residence tours for Open and Admissions days, and others as needed.

### **Requirements**

- You have good communicative and social skills, and a commitment to the welfare and support of AUC students;
- You have a capacity for self-awareness and a desire to understand others;
- You have a practical, hands-on mentality and are capable of addressing stressful situations with ease and without panic;
- You are pro-active, and able to take responsibility and resolve situations independently;
- You are flexible and able to work well in a team;

- You have the ability and willingness to work on average 16 hours a week as an RA, in flexible hours and with changing responsibilities;
- You are available to start being an RA in August 2024, and you can be available during the workdays from Monday 29 July – Friday 2 August for RA training. You must also be available during Introduction Week;
- You are available and willing to “shadow” two current RAs during their shifts in June/July 2024;
- You are available and willing to complete a BHV first-responder training during the summer 2024;
- It is an advantage if you speak Dutch, but not a strict requirement.

### **To apply**

Please send a curriculum vitae outlining your relevant experiences and a motivation letter **20 March 2024 12:00 (noon)**, to Aino Kekkonen and Lisa van Berkel, the SLOs, at [studentlifeofficer@auc.nl](mailto:studentlifeofficer@auc.nl) (subject: Resident Assistant Application). The interviews will be held early April.

### **Questions?**

Any questions can be addressed to the Student Life Officers at [studentlifeofficer@auc.nl](mailto:studentlifeofficer@auc.nl).