
Community Project Agreement between Amsterdam University College, Partner, and Student

ARTICLE 1: Definition of community project (CP) partner and supervisor, student, and AUC faculty supervisor

Partner Name:
CP supervisor:
Address:
Postcode and city:
Telephone number: (.....)
E-mail address:

Student Name:
Student number:
Address:
Post code and city:
Telephone number: (.....)
E-mail address:

AUC CP coordinator:
Address: Science Park 113.....
Post code and city: 1098XG Amsterdam.....
Telephone number: 020 5258845.....
E-mail address: cpi@auc.nl.....

ARTICLE 2: Goal of the Community Project

The goal of a CP is for an AUC student to contribute to the betterment of society through engagement with a defined community. A CP offers a student the opportunity to serve the community and develop social and civic awareness.

ARTICLE 3: Community Project plan

The plan of the CP defines the general objectives and activities of the student in accordance with the partner (include attachment if necessary). This contract is for a service research based CP.

Objectives:
.....
.....
Activities:
.....
.....

The CP plan can only be modified if all parties agree in writing.

ARTICLE 4: Status of the Community Project

1. The CP agreement is not an employment contract.
2. The partner may not offer the student an employment contract that would start during the CP period.

ARTICLE 5: Duration of the community project

The CP extends from (day/month/year)
to (day/month/year) at ___ hours per week,

with exception of the days or partial days defined by the partner (stagebiedende) organization.

ARTICLE 6: Daily working hours

The daily working hours of the student will be:
fromhour until hour.

ARTICLE 7: Compensation

1. The CP may not be paid.
2. The student does not receive does receive travel expense compensation from the partner. These amount to €..... (gross) per day month CP duration . AUC is not responsible for costs made by the student during the CP, including if the CP is abroad.

ARTICLE 8: Insurance / Liability / Protection

The Community Project partner is, in accordance with art. 7:658 paragraph 4 of the Civil Code, responsible for lesion or damage, which the student could suffer during the CP activities. The CP partner will provide a safe working environment, which includes protecting the student from intimidation and discrimination in duties associated with the CP. In the case of a CP that includes laboratory experience, the partner must provide AUC with a copy of an up to date certification of safety. Following, the student is to be provided appropriate laboratory safety training in accordance with standard operating procedures approved for the laboratory.

The student is required to have insurance appropriate to cover sickness, lesion, or damage.

ARTICLE 9: Leave

1. The student has the right to request monthly leave.
2. During the Community Project the student has the right to take part in educational activities ('terugkomdagen').
3. The regulation for special leave (e.g. extraordinary family circumstances) and the Work and Care Act funds, such as those for employees of the partner (stagebiedende) organization applies. Requests for extra leave can only be permitted by the Community Project partner supervisor in consultation with the AUC faculty supervisor.
4. In the event of sickness there is the possibility to prolong the community project if both parties agree.

ARTICLE 10: Sickness

In the case of absence due to sickness, the student communicates the absence to the AUC faculty Community Project supervisor.

ARTICLE 11: Work area of the student

The student is not required to perform any activities outside the physical location of the Community Project partner, as defined by the address in Article 1, unless those activities are directly related to the CP plan (see Article 3).

ARTICLE 12: Compliance general regulations and indications of the Community Project partner

In the interest of order, security, and maintenance of a healthy work environment, the student will observe the same rules of conduct and regulations as regular staff employed by the CP partner.

ARTICLE 13: Training

The student is to follow the instructions of the partner.

ARTICLE 14: Confidentiality

The student is obliged to maintain confidentiality which is entrusted to him/her in the capacity of the Community Project, whether in oral or written form.

ARTICLE 15: Intellectual property

1. The copyright and/or other rights to intellectual property belong to the Community Project partner.
 2. If the activities of the student lead to an invention, for which patent is requested, the patent belongs to the CP partner, unless the invention is not related to the activities of the CP or if parties have an otherwise formal agreement.
 3. If the activities of the student have resulted in an invention and/or patent and the student is mentioned in the patent application, s/he is entitled to financial compensation by the CP partner.
 4. The student does does not have permission from the partner to utilize results for educational purposes at AUC.
 5. The data and/or results of the CP activities may may not be utilized by AUC for educational objectives.
 6. The student and/or faculty supervisor do do not have the right to publish data and/or results obtained during CP activities with the partner. If the student and/or faculty supervisor are permitted to publish CP data and/or results (in printed or digital outlets), the partner must be appropriately acknowledged. With respect to the data and/or results from the community project activities, the following itemized data and/or results are not permitted to be published: _____
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ARTICLE 16: Disputes

1. If problems arise that concern the nature of the Community Project, the student should first contact the partner CP supervisor.
2. Disputes between the student and the partner CP supervisor are to be communicated to the AUC CP faculty supervisor.
3. If a solution cannot be arrived at, the dispute is presented to the AUC CP coordinator by the AUC CP faculty supervisor.

ARTICLE 17: Termination of Community Project

A CP is terminated:

- a. At the end date of the CP, so defined in Article 5,
- b. At a mutual understanding of all three parties (student, partner, AUC),
- c. If the student violates the principle of confidentiality as mentioned in Article 14,
- d. If the student does not satisfactorily complete the CP activities to the judgment of the partner CP supervisor,
- e. At bankruptcy, postponement or dissolution of CP partner.

Termination of CP requires that the partner CP supervisor communicate in writing to the student and the AUC CP coordinator.

ARTICLE 18: Final Provision

This Community Project (CP) agreement must be signed by the AUC CP coordinator, the partner, and the student.

Printed names:

.....
AUC CP coordinator *Partner* *Student*

Signatures (with date of signing):

.....
AUC CP coordinator *Partner* *Student*

